This application is for Applicants that have an existing license that has been expired for five (5) years or more.

Pennsylvania State Board of Cosmetology

REINSTATEMENT APPLICATION
FOR PROFESSIONAL LICENSURE BY EXAMINATION

PLEASE PRINT LEGIBLY — USE INK ONLY

1. Social Security Number: [ ]-[ ]-[ ]
   Date of Birth: [ ]/[ ]/[ ]
   Gender: [ ] [ ]

2. PRINT FULL NAME

   NOTE: Candidates must register with the full legal name as it appears on their government-issued identification. The name on the identification must be the same as the name used to register for the examination.

   [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] LAST
   [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] SUFFIX (If Applicable)

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3. MAILING ADDRESS

   [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] STREET (number and name)

   [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] APARTMENT NUMBER

   [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] CITY

   [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] PO BOX

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   [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] ZIP CODE

4. PHONE NUMBER

   Mobile Phone Number: [ ]-[ ]-[ ]
   Alternate Phone Number: [ ]-[ ]-[ ]

5. E-MAIL ADDRESS

6. APPLICATION AND EXAMINATION FEES

   [ ] Application Fee is $10.
   [ ] Examination Fee is $93.

   Application and examination fees may be paid by certified check, company check, or money order only and must be mailed along with your application. Checks are to be made payable to Pearson VUE and should be mailed to Pearson Vue c/o Dasher, Inc., PO Box 1652, Harrisburg, PA 17105-1652. Personal checks or cash will not be accepted.
7. EXAMINATION TYPE AND LICENSE TYPE
LICENSE TYPE  (All candidates MUST CHECK one of the following exam types.)
PA-20-10  ■ Cosmetologist  PA-20-14C  ■ Cosmetologist Teacher (Current PA License #__________________________)
PA-20-13  ■ Esthetician       PA-20-14E  ■ Esthetician Teacher (Current PA License #__________________________)
PA-20-15  ■ Natural Hair Braider  PA-20-14N  ■ Natural Hair Braider Teacher (Current PA License #__________________________)
PA-20-12  ■ Nail Technician    PA-20-14  ■ Nail Technician Teacher (Current PA License #__________________________)

PA license # ___________________________   License Type ___________________________

8. TEMPORARY LICENSE PERMIT
If you have not previously been given a temporary license and wish to obtain a temporary license in accordance with the regulation of the Commonwealth of Pennsylvania State Board of Cosmetology, please check the appropriate box. NOTE: Cosmetologist Teacher candidates CANNOT request a temporary license.

☐ I want a temporary license for Cosmetologist.         ☐ I want a temporary license for Nail Technician.
☐ I want a temporary license for Esthetician.          ☐ I DO NOT want a temporary license.
☐ I want a temporary license for Natural Hair Braider.

9. SPECIAL ACCOMMODATIONS FOR CANDIDATES WITH DISABILITIES
Requests for ADA Accommodations should be submitted through http://pearsonvue.com/accommodations.

10. QUALIFICATIONS
Please carefully review the Candidate Handbook for the license type you are seeking to understand the requirements for eligibility. Please indicate below the requirements you have satisfied.

REQUIRED FOR ALL EXAMINATION TYPES LISTED IN SECTION 7
☐ I have attached an official State Police Criminal History information check from each state that I have resided in for the past 5 years.

Application continues next page
11. BACKGROUND QUESTIONS

Print Full Name: ________________________________________________

Last Four Digits of SSN: _________________________________________

1. Do you hold or have you ever held a license, certificate, permit, registration or other authorization to practice a profession or occupation in any state or jurisdiction? □ YES  □ NO

2. If you answered yes to the above question, please provide the profession and state(s) or jurisdiction.
_______________________________________________________________________________________________________________
_______________________________________________________________________________________________________________

3. Have you had disciplinary action taken against a professional or occupational license, certificate, permit, registration or other authorization to practice a profession or occupation issued to you in any state or jurisdiction or have you agreed to voluntary surrender in lieu of discipline? □ YES  □ NO

4. Do you currently have any disciplinary charges pending against your professional or occupational license, certificate, permit, registration in any state or jurisdiction? □ YES  □ NO

5. Have you withdrawn an application for a professional or occupational license, certificate, permit or registration, had an application denied or refused or for disciplinary reasons, agreed not to apply or reapply for a professional or occupational license, certificate, permit or registration in any state or jurisdiction? □ YES  □ NO

ACKNOWLEDGEMENT OF DUTY TO SELF-REPORT DISCIPLINARY CONDUCT AND CERTAIN CRIMINAL ACTIVITY (mandatory for all licensees; signature required)

I, ___________________________, hereby acknowledge that in addition to any existing reporting requirement required by a specific board or commission, I am REQUIRED pursuant to Act 6 of 2018 to NOTIFY the Bureau of Professional and Occupational Affairs WITHIN 30 DAYS of the occurrence of any of the following: (1) A disciplinary action taken against me by a licensing board or agency in another jurisdiction; (2) A finding or verdict of guilt, an admission of guilt, a plea of nolo contendere, probation without verdict, a disposition in lieu of trial or an Accelerated Rehabilitative Disposition (ARD) of any felony or misdemeanor offense in a criminal proceeding. I further acknowledge that failure to comply with these mandatory reporting requirements may subject me to disciplinary action by the Board. I acknowledge my understanding that to self-report a disciplinary action or criminal matter as set forth above, I may log in to the Pennsylvania Licensing System (PALS) at www.pals.pa.gov and select “Mandatory Reporting by Licensee” under the heading “Your Licenses.”

__________________________________________  __________________________
Licensee Signature                                                       Date

I verify that the statements in this application are true and correct to the best of my knowledge, information and belief. I understand that false statements are made subject to the penalties of 18 Pa. C.S. §4904 (relating to unsworn falsification to authorities) and may result in the suspension, revocation or denial of my license, certificate, permit or registration.

Candidate Signature ____________________________________________ Date ___

Application continues next page
INFORMATION CONSENT AND WAIVER AGREEMENT

I understand that various cosmetology and/or nail products are to be used during the practical section of the examination for licensure.

I agree that in the event of an illness and/or injury that precludes my completion of the examination, any claim I may have will be limited to a refund of the examination fee paid. I agree that I shall hold harmless the Commonwealth of Pennsylvania, its employees, agents and independent contractors (state) from any and all claims, injury, loss, damage, suits, actions, liabilities, and costs of any kind for any and all claims by any party arising directly or indirectly from any acts or omissions in connection with this examination. I acknowledge that neither I nor any other party claiming through me shall have the right of action of any kind against the State with regard to any use or misuse of said products during this exam and I release, with informed consent, the State from any liability with respect to the same.

I also agree that I have read the full text of this informed Consent and Waiver of Agreement, as well as the Candidate Information Bulletin.

I understand that any false statement made is subject to the penalties of 18 Pa.C.S. Section 4904 relating to unsworn falsification to authorities and may result in the suspension or revocation of my license or certificate. I verify that this form is in the original format as supplied by the State and has not been altered or otherwise modified in any way. I verify that the information contained on this application form and all supporting documentation is true and correct. I am aware of the criminal penalties for tampering with public records or information pursuant to 18 Pa. C.S. Section 4911.

I understand that if I do not appear with proper identification at the scheduled time and date for the examination, all fees will be forfeited. I agree that any claim is limited to the examination fee paid in the event that the examination is cancelled. I ascertain by my signature below that I agree with the conditions noted on this application and in the Candidate Information Bulletin. I also ascertain that my signature below releases my score and personal information to my school and to the State Board.

I understand my signature below serves as acknowledgement that my social security number will be used as my unique identifier for the purpose of reporting results to the state licensing agency and my school of graduation for licensing purposes. I further agree to release Pearson VUE and its subcontractors from any liability arising from the use of my social security number as my unique identifier as required by the state with which I am applying for licensure.

I further understand that it is my responsibility to be aware and knowledgeable of the laws and rules that govern my profession. If I need a copy of the laws and regulations, I will contact the Board. Please check one of the following in order to meet an eligibility requirement for the Commonwealth of Pennsylvania (if a box is NOT checked, your application will be returned to you):

COMMONWEALTH OF PENNSYLVANIA RULES AND REGULATIONS

Please select one of the following statements:

☐ I have copies of the Cosmetology Law, Rules and Regulations of the State Board of Cosmetology and I understand the content of these laws, rules and regulations.

☐ I will visit the State Board’s website to access copies and gain an understanding of the content of these law, rules and regulations prior to taking the examination.

CONTACT: Pennsylvania State Board of Cosmetology, P.O. Box 2649, Harrisburg, PA 17105-2649
Phone: (717)-783-7130
E-mail: st-cosmetology@pa.gov
Website: www.dos.pa.gov/cosmet

Notice: Pearson VUE has been notified by the Pennsylvania Board of Cosmetology that they will be requiring all candidates to submit an official Criminal History Record Information check with their applications for licensure examinations, reactivation, and reciprocity, beginning September 1, 2016.

Applicants will need to supply an official Criminal History Record Information check from the State Police or other state agency for every state in which the candidate has resided during the past five years. The reports must be dated within six (6) months of the date of the application.
SOCIAL SECURITY ACT CERTIFICATION

This licensing board is obligated to inform each applicant or licensee from whom it requests a social security number on any application or form that disclosing such number is mandatory in order for this licensing board to comply with the requirements of the Federal Social Security Act pertaining to child support enforcement, as implemented in the Commonwealth of Pennsylvania at 23 Pa. C.S. Section 4304.1(a). In order to enforce domestic support orders, at the request of the Commonwealth’s Department of Public Welfare (DPW), this licensing board must provide DPW information prescribed by DPW about the licensee, including the social security number.

In the event that this licensing board takes disciplinary action against an applicant or licensee, this board may disclose their social security number if applicant or licensee agrees to the disclosure of this information to the appropriate professional association. This organization compiles information about individual applicants and licensees and transmits that information to other licensing boards in order to coordinate licensure and disciplinary activities between the individual states. If you do not voluntarily provide your social security number for this purpose, information about you will still be transmitted to this organization should you be disciplined by this licensing board, but that information will not include your social security number.

I certify that I have read the above statement, understanding the full intent and I do give this licensing board permission to report my social security number to the appropriate professional association or licensing board.

Candidate Signature __________________________________________ Date ________________

Parent’s Signature __________________________________________ Date ________________
(if candidate is a minor)

MAILING INFORMATION

WHEN YOU HAVE COMPLETED THIS ENTIRE APPLICATION, PLEASE MAIL THE FOLLOWING ITEMS IN ONE ENVELOPE to:

Pearson Vue
   c/o Dasher, Inc.
   PO Box 1652
   Harrisburg, PA  17105-1652

☐ 1. Your completed application, information consent and waiver agreement, and social security act certification.
☐ 2. Your $10 application fee and examination fee ($93) Fees can be sent as one payment payable to Pearson VUE.
☐ 3. Documentation and certified copies in response to any “YES” answers to the Background Questions (section 10)

If you do not receive an Approval Letter within ten (10) business days of mailing your application, call 866-474-1148.

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Stock# 2039-03  3/20